

Orthodontic Assistant

FRIENDLY, PATIENT-FOCUSED ORTHODONTIC PRACTICE SEEKS SUPERSTAR DENTAL ASSISTANT

ABOUT FORCIER ORTHODONTICS

Forcier Orthodontics is a well-established, patient-focused, technology-driven, orthodontic practice that has been serving our community for over 10 years. We continue to grow each year thanks to our impeccable reputation and commitment to a high standard for treatment outcomes. Our team provides friendly, compassionate and professional care throughout the entirety of our patient's experience and we are looking for our next **AMAZING TEAM MEMBER**.

AS OUR PERFECT MATCH, YOU:

- Have the ability to maintain a current Registered Dental Assistant license from NYS
- Demonstrate a commitment for ongoing professional development
- Prioritize positive relationships with patients and family members
- Empathetically and professionally educate patients and parents on treatment
- Are a strong contributor to the ‘fun factor’ in the office by maintaining high energy in our fast pace environment
- Show a strong respect for all other team members, take pride in what you do, and help and seek help when needed
- Are willing to demonstrate your ability to abide by the practice’s protocols for patient care, safety and sterilization

YOUR HISTORY LIKELY SHOWS

- Previous dental or orthodontic assisting experience
- Current NYS RDA license (or willing to obtain)
- Strong organizational, communication and administrative skills – you see what needs to be done and do it
- Ability to multi-task, take initiative and anticipate the needs of others
- Proven success in the ability to work as a member of a high-achieving team
- Ability to project a positive, warm, and professional image in person and on the phone.
- Complete tasks with a keen attention to detail, done correctly on time, the first time.

\$19-25 per hour + benefits.

Full Time position that requires 32+ hours per week

START THE CONVERSATION

To apply, send the following 2 items via email to: Careers@SmileWNY.com

- Your resume with contact information
- A brief letter stating:
 - (1) why you'd like to join our team,
 - (2) your qualifications and career goals,
 - (3) and anything else you'd like us to know about you.

Phone and in-office interviews will be scheduled with qualified applicants only.

Forcier Orthodontics, PC is an Equal Opportunity Employer